

Agenda
Principal's Advisory Council

Date: March 21, 2023

Time: 6:30-7:00 p.m.

Staff Attendees

Ms. Odedra – Principal
Ms. Harrison – Assistant Principal
Ms. Pacella – 2nd Grade Teacher
Ms. Ramirez – PALS Tutor
Ms. Swiger – IB Coordinator
Ms. Brown – 3rd Grade Teacher
Ms. Ghafoori – Parent Liaison
Ms. Eggers – Administrative Assistant

Council Members

Chairperson: Ms. Ibramsha
Vice Chair: Ms. Ramirez
Secretary: Ms. Harrison
Time Keeper: Mr. Kryway
Superintendent's Advisory Council: Ms. Ibramsha & Ms. Ramirez

Meeting Start Time: 6:33 PM

Meeting Agenda

- Open Chair
- Report from Superintendent's Advisory Council
- Budget 2023-2024
- CIP Progress
- IBPYP Verification Report

Open Chair

- Did not have any topics to discuss this evening.

Report from Superintendent's Advisory Council Meetings:

February Meeting

- Mainly focused on budgets, safety and capital improvements
- School Security is a top priority
- School budget is submitted by superintendent and approved by Board of County Supervisors (BOCS)
- April 4th – School Board will present budget to BOCS
- April 25th – BOCS to approve budget
- This has 6% salary raises, 5% COLA, and health insurance premium increase by 3%
- Enrollment has increased in 5 years – roughly 400-500 per year

March Meeting

- PWCS still is short 100 teachers
- There is a new school proposed: Woodbridge Elementary School (bid process)
- Renovations – most are done during the summer
 - Summers are less – they are 9 weeks now verses being 11 weeks in 2016
- Site improvements – paving and parking
- Upcoming site updates include SMART irrigation, LED lighting, high efficiency windows
- Elementary school projects are done in 18 months. They cannot do interior finishes until HVAC is complete
- Upcoming projects are as follows:
 - August 2023 – “Rosemount Lewis” Elementary
 - August 2024 – “Woodbridge Area” Elementary
 - August 2025 – Occoquan Elementary (Replacement)
 - August 2026 – 14th High School
 - August 2026 – “Potomac Shores Area” Elementary
 - August 2032 – “Route 1 South Area” Elementary
 - August 2023 – “Yorkshire Area” Elementary
- Learning and Achievement for ALL
 - How are we meeting the needs of ALL students?
 - Learning Gap – How are we addressing this?
- Positive Climate and Culture
 - School safety/Discipline/Behavioral accountability
 - Teacher supports and retention
- Family and Community Engagement
 - Communication
 - Parental Engagement vs. attendance
- Organizational Coherence
 - Equity in budgets and CIP questions
 - Consistency among school policies

Buckland Mills ES Proposed Budget for 2023-2024

- Projected Student Enrollment:
 - Kindergarten: 155 students (5 classes)
 - 1st Grade: 131 students (5 classes)
 - 2nd Grade: 118 students (5 classes)
 - 3rd Grade: 140 students (6 classes)
 - 4th Grade: 135 students (5 classes)
 - 5th Grade: 130 students (22 student)
 - ELL Students: 100 students
 - SPED: 47 students including those who receive speech, this does not include kindergarten
 - Autism: 19 students
- One additional class will be added to Kindergarten and 5th Grade
- Possibility of additional 0.6 counselor or reading teacher
- Will have an additional café hostess

CIP Progress

Learning and Achievement for ALL

- Increase pass advance rates by 10% in 4 years, next year raise by 2%
- Increase PALS scores to 80% in 4 years, next year increase by 3%

Progress

- 100% of CLT post agendas and have collaboration with specialists
- 100% of teachers are implementing small group instruction
- 100% of formal observations show the use of math manipulatives
- We have conducted math professional development with county specialists
- 1st-5th grades: All students passing with 70% or higher on unit math assessments
- 4th grade showed a dip below 70% in one part of one test
- 3rd – 5th grades: All students passing with 70% or higher on county reading assessments
- 5th grade science – all students passing with 70% or higher on all unit tests

Positive Climate and Culture

- Decrease disorderly behavior during structured and unstructured opportunities by 5% during

Progress

- 100% of grades are including class meeting focus in weekly lesson plans
- Between the 1st and 2nd quarter there has been a decline in the number of Think and Writes and Major/Minor forms used
- 100% of classrooms have a calm corner
- Students Feeling of Safety survey was administered. Where do students feel safe: 94% in classrooms, 84% during encore, 83% in the cafeteria, 75% at recess, and 71% in the bathrooms

Family and Community Engagement

- Increase community engagement

Progress

- Professor Gantar, a BMES parent from GMU has partnered with us to plan science lessons with all grades
- Rooted in Education (Non-profit) will be supporting our work with students and will be supporting our learning garden
- Lowes of Gainesville will be providing supplies for our learning garden

IBPYP Verification Report

- In November, the IBO conducted a virtual visit to Buckland Mills for our 2022 Verification Visit
- The evaluation team conducted interviews with teachers, students, parents, and administration, as well as virtual visits to classrooms.
- The PYP Coordinator also submitted a self-study of the Program Development Plan that was also reviewed by the committee.
- As a team, we self-assessed our progress in each of the IB programme areas, and then were assessed by the IBO.

Evaluation of the Programme Development Plan

- Purpose
 - Shows development beyond requirements
- Environment
 - Shows development beyond requirements
 - Addition comments: Leadership of the school creates and sustains high quality learning environment. The school has development learning environments that support and empower teachers.
- Culture
 - Opportunity for development: Requires development to refine the Academic Integrity Policy which has been completed and will be submitted for review
- Learning
 - Offer opportunity for further development
 - Continuing to work within the PWCS scope and sequences while aligned to the programme requirements
 - Editing Kindergarten Unit of Inquiry – How We Express Ourselves

Feedback on Overall Analysis of Programme Development

- Our plan clearly outlined the impact the school wishes to achieve, as well as strategies to undertake to do this. They were pleased with the maximum engagement from the school community.
- Our school shows a high level of commitment in implementing our programme development plan. We provided numerous examples of effective practices, thoroughly analyzed data sources, and demonstrated that the efforts of our process resulted in a positive improvement in the student experience
- We provided a detailed record of how Buckland Mills has developed, analyzed, and reflected on key aspects of the student experience. Our development team was able to communicate in detail the lessons learned, and changes made as a result of the programme development efforts. The process showed clearly how the programme development planning is an integral part of learning and teaching at our school.

Meeting End Time: 7:10 PM

Next Meeting: Our next PAC meeting will be held on Tuesday, May 16th at 6:30 pm.