

Meeting Agenda
Buckland Mills Elementary School Advisory Council

Date: January 13, 2026

Time: 5:46-6:20 pm

Staff Attendees

Ms. Odedra – Principal

Ms. Harrison – Assistant Principal

Mr. Hoffa – Assistant Principal

Ms. Ghafoori – Classified Staff Member and Parent Liaison

Ms. Hurt - Certified Staff Member for Grades K-2

Ms. Colley - Certified Staff Member for Grades 3-5

Ms. Swiger – IB Coordinator

Council Members

- Chairman: Ms. Odedra
- Vice Chairperson: Mr. Oberoi
- Secretary: Ms. Harrison and Mr. Hoffa
- Timekeeper: Mr. Kryway
- Superintendent’s Advisory Council: Ms. Rameez
- Staff Representatives:
 - Classified Staff Member: Ms. Ghafoori
 - Certified Staff Member for Grades K-2: Ms. Hurt
 - Certified Staff Member for Grades 3-5: Ms. Colley

Upcoming IB Visit

- Shared process for upcoming IB Evaluation Visit scheduled for March 2026.
- Buckland Mills is one of eleven IB schools in the county (1 of 5 elementary schools).
- All IB schools will go through the evaluation during a 2-day visit on March 5th and 6th.
- As an IB school we value inquiry, conceptual understanding, student agency, international mindedness, the learner profile, approaches to learning, transdisciplinary learning, and action.
- School staff have been actively preparing for the upcoming IB visit.
- During the visit, there will be several panels that will be interviewed which include:
 - Leadership
 - Teachers
 - Parents
 - Students
- The evaluation process includes visiting classrooms, meeting with students, families, and leadership, and reviewing evidence of teaching and learning practices.
- Look Fors in the evaluation are the following:
 - Elements of the Primary Years Program (PYP)
 - Student curiosity and inquiry learning

- Communication between home and school
- Student agency and voice
- Parent engagement in the school community
- Commitment to international mindedness
- Support for the school's mission and vision
- Perspectives on strengths and growth areas.
- Please reach out to Ms. Swiger, IB Coordinator, if you are interested in serving on the parent panel for the evaluation.

Food Pantry

- It was shared that BMES will be starting our own food pantry to support our community.
- Information about this will be provided in the upcoming Principal's newsletter.

Superintendents Advisory Council

- Shared information about the PWCS Code of Behavior (COB).
- The COB is reviewed and updated each year and is available in 9 different languages.
- This year, PWCS has a new Student Hearings Department.
- COB lists six different behavioral categories and administrative responses to address misconduct.
- Multi-Tier System of Support (MTSS) is a district-wide framework that provides support in implementing the COB.
- PWCS Behavioral Specialists support and consult with each school on behavioral needs and specific student support.
- Office of the Ombuds – this office provides assistance with resolving school-related concerns and issues.

Open Chair

- Inquiry about an issue with the upstairs boy's bathroom – shared that school staff is aware and is taking care of the issue.

Next SAC Meeting

- February 10, 2026 - Meeting will be held via zoom at 5:45 pm