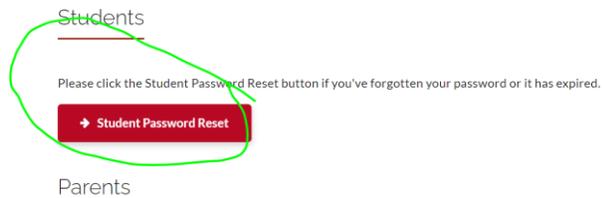


Password reset/creation

Go to the Buckland Mills Website <https://bucklandmillses.pwcs.edu/>



Click on the button for Password Reset: pic



A new page will open:

Click Student Password Reset

A screenshot of a web form titled "Step 1" for password reset. The form asks for "Username (Do NOT include the @pwcs-edu.org)", "Student Number", and "Birth Date (use MM/DD/YYYY and include slashes)". There is a "Next" button with a right arrow. The form is powered by Identity Automation.

Fill in the information needed.

You can get this information from your Parentvue account.

Once in Parentvue, choose the child, click the student info tab, scroll down to the email address. The username is what is front of the @symbol. (The student's username is the first 6 letters of the student's last name, the first initial of the child's first name and the first letter of the child's middle name and the year that they will graduate.)

Your student's number is their lunch number. You may also access this by going to your Parentvue account. Once you have accessed/created your Parentvue account click on your child's name, choose the "id card" option at the top and the student's id number is right under the QR code.

After you enter the above information it will load the next screen:

Prince William County
PUBLIC SCHOOLS
Providing A World-Class Education

Step 2
Update Your Password

Grades 6-12 Password Policy

Passwords Requirements:
****Between 8 and 255 characters long****
Contain at least 1 upper case letter
Contain at least 1 lower case letter
Contain at least 1 number
Contain at least 1 special character !@#%*~_+~=:;?/

Restricted Words:
Helpdesk
Password
May not contain:
Username
Email address
First name
Last name
Student Number

New Password

Verify Password

Next

Powered by Identity Automation

Follow the directions to create a new password, confirm the new password and click next. Don't forget to write it down exactly as you have created it. Keep it in a safe spot!

Prince William County
PUBLIC SCHOOLS
Providing A World-Class Education

Complete

Please retain your username for future use:

Powered by Identity Automation

Here's the direct link: <https://toolbox.pwcs.edu/portal/claim/step1?policyid=136d3fc6-777b-4cd7-b589-58f1e15d01ef>

The parents do have to go into ParentVue to get the student ID

Default password is

First 3 letters of birth month with first letter capitalized

A dash symbol

2-digit birth day

A dash symbol

4 digit birth year

Example: Mar-02-2013